



National Ground Intelligence Center

Vacancy Announcement INSCOM-CF-NGIC-01102024-007

Intelligence Specialist (GMI Analyst)

Open Period: 10 Jan 2024 to 16 Jan 2024

Open to all US Citizens

KEY POSITION DETAILS

Salary Range: \$86,962 - \$113,047

Series & Grade: GG-0132-12

Job Title: Intelligence Specialist (GMI Analyst)

Position Information: Full Time Excepted

Service Permanent

Duty Location: Charlottesville, Virginia

Travel Required: Up to 10% of the Time

Who May Apply: All U.S. Citizen

Security Clearance: Top Secret/SCI

Supervisory/Non-Supervisory: Non-Supervisory

Drug Testing: Yes

Obtain/Maintain Certifications: N/A

Relocation Expenses Reimbursed: May be Authorized

PCS Expenses Authorized: Are not Authorized

Incentives: May be Authorized

Marketing Message

Civilian employees serve a vital role in supporting the Army mission. They provide the skills that are not readily available in the military, but crucial to support military operations. The Army integrates the talents and skills of its military and civilian members to form a Total Army.

Job Summary

This position is located at the U.S. Army National Ground Intelligence Center within the Transnational Directorate, Charlottesville, Virginia.

Specific Duties

- Serves as an all-source analyst specializing in *identity intelligence*, responsible for conducting all source research, analysis, and fusion of traditional and non-traditional sources of information on individuals, human networks, and populations of *intelligence* interest.
- Produces innovative, targeted *identity intelligence* products addressing current and emerging Army priorities and requirements. Customers include those in the warfighter, *intelligence*, homeland security, and policy-maker communities.
- Provides timely, and sound advice and recommendations on assigned functional, geographic, or operational focus area through the chain of command.
- Serves on a team for assigned focus area and research studies, supporting the work group's analysis and production efforts.
- Serves as an *identity intelligence* tradecraft innovator, and subject matter expert.

Specialized Experience & Minimum Qualifications

Applicants must have directly applicable experience that demonstrates the possession of the knowledge, skills, abilities, and competencies necessary for immediate success in the position.

Qualifying experience may have been acquired in any public or private sector job but will clearly demonstrate past experience in the application of the particular competencies/knowledge, skills, and abilities necessary to successfully perform the duties of the position. Such experience is typically in or directly related to the work of the position to be filled.

Specialized experience includes intelligence-related research, analysis, and/or collections. The experience should include intelligence analysis and/or production in identity intelligence, counterintelligence, and/or threat networks directly related to the position being filled.

Qualifications for the GG-12 grade level: To qualify applicants must possess one year of specialized experience equivalent to the next lower grade/level (GS/GG-11). For further details on the specific occupational series requirements, please go the following link: <https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/#url=List-by-Occupational-Series>

You will be evaluated based on your level of competency in the following areas:

- Intelligence Analysis and Production
- Understanding the Intelligence Community
- Communication
- Identity Intelligence Technical Knowledge
- Collaboration

Education: This job does not have an education qualification requirement.

NOTE: Creditable experience may include previous military experience, experience gained in the private sector, or experience gained in another government agency so long as it was at a level at least equivalent to the next lower grade in the series.

THIS IS A FULL PERFORMANCE LEVEL (FPL) POSITION GG-12.

Conditions of Employment

- Must complete a Special Background investigation and receive a favorable adjudication by a determining authority. Must obtain and maintain a Top Secret security clearance and access to Sensitive Compartmented Information (SCI). Failure to do so may result in the withdrawal of an offer or removal.
- Successful completion of a pre-employment drug test (including marijuana) is required. A tentative offer of employment will be rescinded if you fail to report to the drug test appointment or pass the test. You will be subject to random testing.
- May be required to perform TDY travel (10%).
- All INSCOM employees may be subject to extended TDY or worldwide deployments during crisis situations to perform mission essential functions as determined by management.

Additional Information

- Male applicants born after December 31, 1959, must complete a Pre-Employment Certification Statement for Selective Service Registration.
- You will be required to provide proof of U.S. Citizenship.
- Two-year trial period may be required.
- Direct Deposit of Pay is required.
- If you have retired from federal service and you are interested in employment as a reemployed annuitant, see the information in the Reemployed Annuitant (https://acpol2.army.mil/chra_dodea/retiree.pdf) information sheet.
- This is a Career Program (CP) 35 position
- Salary includes applicable locality pay or Local Market Supplement.
- When you perform a Civilian Permanent Change of Station (PCS) with the government, the Internal Revenue Service (IRS) considers the majority of your entitlements to be taxable. Visit <https://www.dfas.mil/civilianemployees/civrelo/Civilian-Moving-Expenses-Tax-Deduction/> for more information.
- Permanent Change of Station (PCS) allowances are not authorized.
- Recruitment, Retention and Relocation Incentives may be authorized.

This position is a Defense Civilian Intelligence Personnel System (DCIPS) position in the Excepted Service under 10 U.S.C. 1601. DoD Components with DCIPS positions apply Veterans' Preference to preference eligible candidates as defined by Section 2108 of Title 5 U.S.C., in accordance with the procedures in DoD Instruction 1400.25, Volume 2005, DCIPS Employment and Placement.

The United States Government does not discriminate in employment based on race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, status as a parent, genetic information, disability, age, membership, or non-membership in an employee organization, or on the basis of personal favoritism.

The Department of the Army provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of this application hiring process, please notify the Hosting HR Specialist for assistance. Your requests for reasonable accommodation will be addressed on a case-by-case basis.



How to Apply

WARNING: DO NOT INCLUDE CLASSIFIED INFORMATION IN YOUR APPLICATION PACKET! Application packages that contain Classified information **WILL NOT** receive consideration for this position. Should you submit a resume or any other document as part of your application package and it is confirmed that any of the information is Classified, in addition to being found ineligible for consideration for this position, your Security Office will be notified to determine if any further action is warranted.

1. **You must upload your resume and any supporting documents before hitting start on the link.** <https://armyintel.hirevue.com/signup/33ctDQSBhHb7dzs3uN55TSK/>



2. **Once the documents are visible on the sign in screen, select the “start” button to apply and complete the basic assessment.**
3. Please do not upload documents that contain PII without redacting sensitive information. Do not upload any **classified** information with your application submission.
4. Complete applications to include a Resume and response to basic eligibility questions must be submitted by 11:59 pm Eastern Standard Time (EST) on the closing date of the announcement. Incomplete packages may be removed from consideration.
5. For additional assistance, please email:
usarmy.charlottesville.ngic.mbx.ngicrecruitment@army.mil and include INSCOM-CF-NGIC-01102024-007 in the subject of the email

- **Requested Documents: A COMPLETE RESUME IS REQUIRED.** Your resume must show relevant experience (cover letter optional) where you worked, job title, duties and accomplishments, employer's name and address, supervisor's name and phone number, starting and end dates (Mo/Yr), hours per week & salary.
- If you are a current Federal employee or previous Federal employee, provide your pay plan, series, and grade level i.e. GG-0201-013 on your resume for each Federal position. You are required to submit acceptable documentation of your appointment eligibility, by submitting a copy of your last or most recent SF-50, Notification of Personnel Action **upon request after application.**
- Veterans: You are required to submit acceptable proof of your preference or appointment eligibility. Acceptable documentation is a DD Form 214, "Certificate of Release or Discharge from Active Duty," showing dates of service, as well as character of service (Honorable, General, etc.) and time lost (if any). The member 4 copy of your DD Form 214 is required as well as any documentation concerning a disability (SF-15 and Veterans Affairs Notification of Preference) **upon request after application.**
- **Additional supporting documentation may be requested as necessary.**

Fair & Transparent

The Federal hiring process is set up to be fair and transparent. Please read the following guidance.

[Equal Employment Opportunity \(EEO\) Policy](#)

[New employee probationary period](#)

[Reasonable accommodation policy](#)

[Signature and false statements](#)

[Financial suitability](#)

[Privacy Act](#)



[Selective Service](#)

[Social security number request](#)